

SACNAS  
BY-LAWS

By-Laws of  
Santa Barbara City College  
Society for the Advancement of Chicanos and Native Americans in Science Student  
Chapter

**ARTICLE I**

NAME OF ORGANIZATION

The name of this organization shall be **Santa Barbara City College Society for the Advancement of Chicanos and Native Americans in Science Student Chapter**. The Student chapter's name acronym shall be SBCC SACNAS Student Chapter.

**ARTICLE II**

PURPOSE/OBJECTIVE

1. To further the work of, to improve the effectiveness of, and to enhance the public understanding of and appreciation for Chicanos, Latinos, Native Americans, Alaska Natives, Native Hawaiians and other underrepresented minorities in science;
2. To cooperate with other individuals, organizations, clubs, and other groups whose purpose include the achievement of public understanding appreciation for Chicanos, Latinos, Native Americans, Alaska Natives, Native Hawaiians and other underrepresented minorities in the sciences;
3. To promote student recruitment and retention of Chicanos, Latinos, Native Americans, Alaska Natives, Native Hawaiians and other underrepresented minorities at Santa Barbara City College; and
4. To provide a forum for students from different science and related majors to come together for academic, community service and social activities at Santa Barbara City College.

**ARTICLE III**

AFFILIATION

This organization will be an affiliated chapter to the Society for Advancement of Chicanos and Native Americans in Science (SACNAS). This chapter reserves the right to create and adopt its own by-laws, rules and procedures within the context of the SACNAS by laws and the rules and regulations of Santa Barbara City College.

## **ARTICLE IV**

### **MEMBERSHIP**

No person shall be denied membership because of major, ethnicity, gender, religion, economic background, sexual orientation, etc. Membership shall be open to currently enrolled students, faculty and staff at Santa Barbara City College. Membership shall be open to enrolled students of neighboring community colleges.

## **ARTICLE V**

### **GOVERNING BODY: OFFICERS**

#### **Section 1. Officers**

President:	Initiates and presides over meetings. Oversees all group and assists in leadership development of membership.
Vice President:	Assumes presidential responsibilities in the absence of the president. Develops and coordinates outreach activities.
Secretary:	Maintains accurate attendance and membership record and keeps minutes.
Treasurer:	Maintains and manages finances and keeps accurate financial records. Prepares and implements chapter budget.
National Liaison:	Primary contact with the SACNAS National Office. Submits Chapter Annual Report and conducts communication with National Office. Reports chapter information such as changes to by-laws, board members, contact information, etc., to National Office, Keeps current with literature and report current events from National Office. Coordinates all activities involving National Organization such as the annual SACNAS National Conference.
Web Master:	Maintains updated web site.
Historian:	Records events that the chapter participated in. Takes photos, collects photos, and keeps a photo album.

## **Section 2. Nominations:**

1. A minimum of two individuals shall be nominated for each office. Individuals may be nominated for than one office, but may only fill one position.
2. Individuals seeking nomination must be active chapter members.
3. Secretary shall record nominations and make available to the membership properly written ballots for election.
4. Nominations shall be held one month prior to the last meeting of the academic year.

## **ATRICLE VI**

### **QUORUM, MEETINGS**

#### **Section 1. Quorum:**

1. A quorum must consist of at least fifty percent of all membership and a majority of the officer.

#### **Section 2. General meetings:**

1. All members are required to attend regular meetings. Consistent failure to attend meetings may result in suspended voting rights.
2. Meeting Agendas shall be prepared by the president and secretary.

## **ARTICLE VII**

### **FINANCE**

1. The treasurer and president shall be responsible for preparing a budget every academic year.
2. All distributions of funds shall be approved by the president and treasurer.

## **ARTICLE VIII**

### **RESIGNATIONS AND REMOVALS**

#### **Section 1. Resignations:**

1. An officer may resign from office at any time, by giving written notice to the president or vice president. The written notice of resignation must be received and acknowledged by the governing body of officers.
2. During a meeting when a resignation is presented, nominations will be taken to fill the vacancy and voting procedures will be conducted as stated in Article V with the exception of Section 3.1

#### **Section 2. Removals:**

1. Shall any member have knowledge that an officer is not fulfilling his/her duties or that an officer has acted or participated in activities the violate the mission of the chapter, he/she may call a meeting to explore charges.
2. A two-thirds vote, excluding officer under investigation, is needed for removal.
3. Upon removal, nominations shall proceed as indicated in Article VIII.

## **ARTICLE IX**

### **ADMENDMENTS**

Amendments must be submitted in writing one-week prior to voting at the regular Scheduled meeting. By-laws may be amended at any regular meeting with a two-thirds vote.