

Santa Barbara City College Design Club Constitution

Preamble: The Santa Barbara City College Design Club exists to promote understanding of design issues. Our goal is to provide knowledge and awareness of today's design opportunities to our students. We will work solely to promote understanding of the issues both for our members and for the campus community at large.

Article I The name of this organization shall be SBCC Design Club.

Article II The Purpose of the club shall be to acquaint those interested in any aspect of design by sponsoring events as field trips, peer dialogue, guest speakers, design competitions, investigations of design colleges, career opportunities and student chapters of professional organizations. A newsletter shall be distributed to club members monthly for 10 months.

Article III The SBCC Design Club is sponsored by the Department of Drafting/Cad which shall provide a faculty advisor. Routine items shall require a majority vote of Steering Committee with the advisor using a tiebreaker vote.

Article IV Membership shall be open to any student enrolled in one or more units at Santa Barbara City College or Santa Barbara Adult Education. All members shall pay annual dues which may be prorated for late membership.

Article V Steering Committee of the SBCC Design Club shall include:

1. Steering Committee Chairperson
 - A. To develop the agenda and preside over all meeting of the association.
 - B. Shall direct all club projects.
 - C. Shall form sub-committees and perform other duties as directed by the club.
 - D. To attend Inter-Club Counsel meeting.
2. Administrative Committee Coordinator
 - A. To record the minutes of our formal meetings and conduct such correspondence as may be directed by the Steering committee of the SBCC design Club.
 - B. Shall maintain the club membership.
 - C. Update the Design Club bulletin board.
 - D. Collect and disseminate mail.
 - E. Preside over meetings in the absence of committee Chairperson.
3. Events Committee Coordinator
 - A. Shall be responsible for coordination, making arrangements, set up and clean up of scheduled events.

4. Finance Committee Coordinator
 - A. To receive and account for all monies collected and spent by the Association.
 - B. Shall coordinate for and collect admissions at sponsored events.
5. Archives Committee Coordinator
 - A. Responsible for receiving, managing and maintaining archives of all information gathered by club members.
6. Newsletter Committee Coordinator
 - A. Shall receive, organize, format and type newsletter.
 - B. Shall print and distribute newsletters.
 - C. To procure advertisement for newsletter.
7. Research Committee Coordinator
 - A. Shall be responsible for delegation and completion of tasks assign to membership by steering committee.

Terms of office shall be for one year. Election shall be held at the beginning meeting of the Fall semester for the academic year. Should a vacancy occur during the academic years, the Steering Committee may call for special elections as needed. A formal (written) call for such an election shall be distributed to all members and shall be sent no sooner than two weeks after the decision to hold such an election. All members the Design Club are eligible to vote and officers shall be elected by a simple majority.

Article VI The Steering Committee shall be responsible for the routine governance of the Design Club. This Steering Committee and faculty advisor shall meet at least once each month at a time convenient to the members.

Article VII Regular meeting of the Design Club shall be open to all members and friends and shall be held at least once each month at the convenience of the majority members.

Article VIII This Constitution may be amended at a general meeting of the membership by 2/3 voting members. Amendment proposals shall come from either the Steering committee or by petition of 5 or more of the general membership. Upon receipt of such amendments, the Steering committee shall issue a formal call for a meeting of the general membership no later than one month following receipt of the amendment.

Article IX Any officer may be impeached for failure to perform his or her prescribed duties properly and good faith. Upon a unanimous vote of the other six members of the Steering Committee at a regular meeting, an officer shall be removed

form his or her position. The position shall remain vacant until the next regular meeting when an election to fill the vacancy shall be held. The removed officer may seek election to fill the vacancy, as may any other member in good standing.