Learning Resources Center

The newly renovated Cartwright Learning Resources Center assists students with class-related computer access and media assignments and with tutorial support, including the Tutoring Commons, the Writing Center and the Computer Commons, which provide on-site tutorial support to students using our computers. We also offer learning skills and writing skills workshops throughout the semester and several self-paced Anthropology courses.

We provide CRLA-certified tutor training for academic and computer-support tutors. The CLRC has a website, *www.sbcc.edu/learningresources*, or you may select "Student Services" from the SBCC home page. The website provides links to excellent learning resources, as well as maps and schedules for services on and off campus.

The Cartwright Learning Resources Center is open Monday through Thursday, 8 a.m. to 8 p.m., and Friday, 8 a.m. to 4 p.m. Summer Session hours are Monday through Friday, 8 a.m. to 4 p.m. Call ext. 2670.

Faculty and Staff

Vandana Gavaskar, *Director of Learning Support Services* (LRC-109, ext. 2673)

Barb Freeman, *CLRC Supervisor* (LRC-123, ext. 2666)

Julio Martinez, *Media Technician* (LRC-115, ext. 2669)

Jason Levy, *Tutorial Center Coordinator* (LRC-121, ext. 2667)

Therese Schweidler, *Computer Lab Teaching Asst.* (LRC-114, ext. 2658)

Regina Reese, *Computer Lab Teaching Asst.* (LRC-114, ext. 2658)

Violet Casillas, *Office Asst.* (Learning Assistance/Check-in Counter, ext. 2670)

Beth Taylor-Schott, *Lab Teaching Asst., Writing Center* (LRC-122, ext. 2671)

Ivonne Ornelas Limon, *CLRC Senior Office Asst., Writing Center* (Writing Center, ext. 2663)

Cartwright Learning Resources Center Service Areas

Gateway Center: Offers concentrated subject tutoring for classes in a variety of subjects. A tutor is assigned to one class section and works with the instructor and students during class as well as during tutoring sessions in the Cartwright Learning Resources Center and the Gateway Center. The Gateway Program centers around these subject areas:

Computer-Assisted Instructional (CAI) Labs: Supports in-class use of instructional technology. By reservation only.

Computer Commons: Provides general access to Macintosh and PC computers and tutor support for academic computer applications, including course-specific software and word processing. One-to-one tutoring appointments are also available.

Learning Assistance/Check-in Counter: Provides access to the Computer Commons, the multimedia library for a variety of subjects, as well as materials for the ANTH 121-126 classes. The Check-In Counter staff also provide instructional guidance regarding the use of LRC academic resources.

Learning Skills Workshops: Offer instructional support in essential skills such as time-management, learning styles, test-taking, math confidence and stress management. See *www.sbcc.edu/clrc/workshops.php*.

Tutoring Commons: Provides tutoring in a wide variety of subjects, one-to-one or in small groups.

Writing Skills Workshops: Offer instruction and practice in academic research, from narrowing topics to gathering and documenting resources, using MLA or APA format, or managing writing-related anxiety. See *www.sbcc.edu/clrc/workshops.php*.

Tutorial Center: Coordinates a large number of tutorial services, including free small-group and individual tutoring sessions for the general student population, and tutor orientation training.

Writing Center: Offers assistance with pre-writing, organization, thesis and content development and general sentence-level mechanics, as well as online resources through the OWL (online writing library), available via the CLRC website, *www.sbcc.edu/clrc/writing_center/index.php*.

Course Description

Tutorial

TUT 199 — Tutor Training
(1 unit) — CSU
Limitation on Enrollment: Must have faculty sponsorship
Skills Advisories: Eligibility for ENG 110 or 110H
Hours: Two hours per week for five weeks, totaling 10
hours per semester, and 15 to 25 lab hours per semester.

Requires faculty sponsorship of tutors so they
are linked to classroom instruction. Tutors receive
instruction in learning styles, communication skills,
problem-solving strategies, teaching strategies,
student services (to make appropriate referrals),
campus policies, etc. Course is certified by the
College Reading and Learning Association, which is
recognized internationally. *Graded Pass/No Pass.*