

A student who does not attend the first meeting of a class may be dropped. If any seats are unclaimed on the first day of a class, walk-in students may then register.

Late Adds

A student may enroll in a class after it has begun if: (1) space is available, (2) the instructor permits the late enrollment and (3) the student completes the online application for admission and full registration procedure. See your instructor.

Dropping a Class

Students who decide not to attend class must drop themselves from the class. To drop, log on to <http://pipeline.sbcc.edu>, select "Registration" and then select "Register, Add or Drop Classes." Follow the instructions on the Add/Drop Classes page for dropping a class

Fees and Refunds

Students are encouraged to pay fees at time of registration. Payment must be received within seven (7) days of registration or you may be dropped for non-payment. Students will not be dropped for non-payment after instruction has begun. As the student, you are responsible for dropping classes by the stated deadlines. If you register in a class and later change your mind, it is your responsibility to drop the class. Students finding it difficult to pay enrollment fees should visit the Financial Aid Office at (SS-210) or go to www.sbcc.edu/financialaid before registering for classes. All fees are subject to change without notice.

Non-Resident Tuition

Tuition for out-of-state and international students is \$261 per unit. International Students may be required to pay additional fees. Go to www.sbcc.edu/international for more information.

Student Enrollment Fee

Santa Barbara City College charges a required enrollment fee of \$46 per unit. The State of California, through its Board of Financial Assistance Program, has provided fee credits, fee waivers, or special Board of Governors waivers to help defray the cost of the Student Enrollment Fee. Information regarding fee credits, fee waivers, or Board of Governors waivers should be obtained from the Financial Aid Office, Room SS-210, several days before a student enrolls in classes.

Tuition/Enrollment Fee Refund

Both tuition and the enrollment fees will be refunded by course deadlines. Check your Schedule/Bill for deadline dates. Refunds are not automatic. For additional information on refunds, go to www.sbcc.edu/fiscalservices/cashier. A \$10 per semester processing charge will be deducted from enrollment fee refunds. (This charge does not apply to classes cancelled by the college.)

If classes are dropped after the first two weeks of the semester, the following fees are not eligible for a refund: Health Services, Student Representation, Transportation and Student Activity. Parking Permits must be returned intact to the Cashier's Office (SS-150) prior to the first days of the session for a refund.

Health Services Fee

All students pay a required health services fee of \$19 per Fall and Spring semester and \$14 per Summer Session.

Parking Fees

Any student who intends to park a vehicle on campus must register his/her vehicle and purchase a parking permit. Parking permits are not required for mopeds and motorcycles. Permits should be purchased online through Pipeline at a discounted rate. Prices includes shipping, handling, postage and applicable credit card processing fees.

All Day/Evening permits are \$33.25 per semester. Board of Governors Grant Waiver students are eligible for a reduced All Day/Evening permit of \$23.25 per semester. Evening-Only permits are \$18.25 per semester. Permits for Summer Sessions are \$18.25. Parking permits are non-transferable, and parking fees are only refundable to students who return permits prior to the first day of the semester. Lost/stolen permits are not replaced. Purchasing a parking permit does not guarantee a parking space

Parking permits may be purchased online at <http://pipeline.sbcc.edu>.

Student Transportation Fee

All students are required to pay a "Student Transportation Fee" during registration. This fee is \$31.00 per semester for students enrolled in 6 units or more; \$30.00 for students enrolled in fewer than 6 units for Fall and Spring; and \$14.00 for Summer Session. The Student Transportation Fee entitles a student to unlimited use of local community bus service. Your

SBCB I.D. card with the current semester sticker is your pass. Fall Semester passes are valid 7 days prior to the start date of fall classes until 7 days before the start of spring classes. Spring Semester passes are valid 7 days prior to the start of spring classes until the last day of final examinations for spring. Summer passes are valid 7 days prior to the start of the Summer Session until the last day of final examinations for the session. Students enrolling only in distance learning or off-campus classes are exempt from paying the Transportation Fee. The fee is refundable to students who withdraw from all classes prior to the first day of the semester, provided the student photo I.D. card is returned.

Textbook/Lab Supplies

Students are expected to purchase all textbooks, supplies and uniforms, as needed for instruction. Some materials may be purchased through the Campus Bookstore. In laboratory courses, students are charged for the actual cost of items lost or broken.

Instructional Materials Fees

Students may be required to provide instructional materials for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting. Visit the *Schedule of Classes* at www.sbccc.edu/classses to see which courses require instructional materials fees and see Board Policy and Administrative Procedure 5031 Instructional Materials Fees at www.sbccc.edu/policies.

Student Activity Fee

Students are expected to pay a Student Activity Fee at the time of registration. The fee of \$10.00 for both Fall and Spring, and \$5.00 for Spring only entitles the student to free admission to numerous college events, in addition to discounts from the Bookstore and businesses in the community. A student activity sticker is affixed to the student photo I.D. card. Duplicates will not be issued for cards misplaced or stolen. The fee is only refundable to students who withdraw from all classes prior to the first day of the semester. The student photo I.D. card with activities sticker must be returned.

Student Representation Fee

The \$1.00 Student Representation Fee provides support for students and/or representatives who state positions/viewpoints before city, county and district governments and before offices/agencies of state and federal governments. A refund may be requested,

after registration by going to the Associate Dean, Educational Programs—Student Support Services, CC-222, with proof of payment.

Financial Aid

Santa Barbara City College offers several types of financial aid which are funded through federal, state and local agencies and the college itself. The major categories include:

- *Grants*. These awards are based on financial need and do not require repayment. Some grant programs have lifetime limits.
- *Loans*. Such awards must be repaid after the student leaves school or drops below half-time enrollment. Most have a low rate of interest. Some features of the loan program are limited based on how long a student is pursuing a particular program of study.
- *Employment*. This type of award is based on financial need and provides the student with an opportunity to earn money for school through employment with participating Federal Work Study employers.
- *Scholarships*. These awards are based on scholastic achievement and/or financial need and/or student activity involvement. They do not require repayment.
- *Special Programs*. Some students qualify for benefits through the Veterans Administration, California State Department of Rehabilitation and Bureau of Indian Affairs, among others. Eligibility requirements vary.

For additional information and the most recent updates, refer to www.sbccc.edu/financialaid.

Where Do You Go to Apply?

Financial aid information and application forms may be obtained from Santa Barbara City College's Financial Aid Office, Room SS-210, in the Student Services Building or go online to www.sbccc.edu/financialaid/downloadable_forms.php. You may apply for federal financial aid online at www.fafsa.ed.gov.

When Do You Apply?

Students should apply beginning in January for the following Fall Semester. Priority for aid will be given to students who apply early. Once your financial aid requirements are satisfied, you will receive an aid offer based on your eligibility. If you apply late or complete your Financial Aid application late, your application will