

the maximum enrollment limit (see Course Enrollment, Repetition and Withdrawal Limits). Students may petition Admissions & Records for exceptions (www.sbccc.edu/forms).

6. If a student officially withdraws prior to the course census date, no notation will be recorded on the transcript.
7. A student activated for military service may receive a military withdrawal (MW) at any time during the semester. Contact Admissions & Records. Military withdrawals will not factor into progress probation, dismissal and shall not be counted for the permitted number of withdrawals.

Special Instructional Programs

Professional Development Center

The Professional Development Center (PDC) provides coordination and administration for credit-based, short-term workplace training and contract education. Most courses are housed in the Professional Development Studies and Computer Applications and Office Management departments, and are delivered in half-day and one-day training formats. See Professional Development Studies courses in this *Catalog*.

Workshops focus on such topics as Customer Service, Handling Difficult Situations, Leadership, Teamwork and Microsoft Computer Applications. The PDC also coordinates ESL and Workplace Spanish with local employers. For more information about the center, contact Melissa Moreno, Dean of Educational Programs, at (805) 683-8281 or melissa.moreno@sbccc.edu.

Honors Program

SBCC has established an Honors Program emphasizing a rigorous and interdisciplinary approach to general education. The courses developed meet the needs of students whose academic goals and interests are not satisfied by regular courses. Students who enroll in the Honors curriculum will gain the opportunity to become independent learners, participate actively in the shaping of their education, and exercise their talents at the highest level of excellence of which they are capable. For further information, see the Honors section of this *Catalog*.

Study Abroad Programs

Santa Barbara City College is committed to promoting international understanding and global responsibility.

Part of that commitment is reflected through offering opportunities to study in foreign countries.

SBCC offers full semester-length programs in a number of countries. In the past, SBCC semester program participants have studied in France, Italy, England, Spain, Turkey, Greece, Costa Rica, China, Vietnam, Chile, Argentina and New Zealand. Courses typically include a broad range of disciplines, such as art, literature, political science, marketing, communication, language other courses appropriate to the country.

Summer Programs

Language programs may be available during the summer for four weeks of intensive study in Costa Rica, Spain, France, Italy or other non-English speaking destinations. Non-language summer programs have included film studies and production in Italy, Thailand and Australia, photography in Cuba, France and England, communication in Australia, India and Rwanda, art history in France, marketing in England, France and Austria as well as other disciplines and destinations. New programs are continuously being developed.

Students normally study at private facilities in the host country and live with local families or in student apartments. Field trips and excursions to nearby points of interest are included in all Study Abroad programs.

The cost ranges between \$9,000 and \$12,000 for semester programs and is considerably less for the summer programs. Excursions, lodging and meals (for some programs) are included in the program cost. Limited scholarships, grants, loans and other financial aid are available for those students who qualify.

Additional information about these programs is available from the Study Abroad Office, located in the International Education Center, Room 1, (805) 965-0581, ext. 2494, or www.sbccc.edu/studyabroad.

Classes on High School Campuses

Some courses are currently offered on local high school campuses. Contact counselors at individual high school sites for courses available, or contact the SBCC Dual Enrollment Coordinator at (805) 730-3020.

Distance Education

Online courses provide excellent opportunities for students to pursue their educational goals with time and place flexibility. These courses are offered over the Internet and should not require on-campus attendance. Online courses comprise equivalent content and satisfy the same academic requirements as their on-campus counterparts.