

attendance, or according to absence guidelines as published in the course syllabus.

Absence due to a verified illness may be accepted as an excused absence for a limited period of time. Students are expected to notify their instructor by e-mail and/or phone message if they are absent for a medical reason. Students are expected to make appointments for medical and dental treatments at times other than when classes are scheduled. Students anticipating or encountering extended absences due to medical, personal or family emergencies should contact the Dean, Educational Programs – Student Development, Room SS-120, ext. 2237.

It is the student's responsibility to officially withdraw either online or in person in Admissions & Records. Students failing to officially withdraw by the deadline may receive an "F" grade. Further information may be obtained from the Dean, Educational Programs – Student Development, Room SS-120, ext. 2237.

Fees & Refunds

Students are encouraged to pay fees at time of registration. Payment must be received within seven (7) days of registration or you will be dropped for non-payment. Students finding it difficult to pay enrollment fees should visit the Financial Aid Office at (SS-210) or go to www.sbccc.edu/financialaid before registering for classes. All fees are subject to change without notice.

Non-Resident Tuition

Tuition for out-of-state students is \$181.00 per unit; \$188.00 per unit for international students.

Student Enrollment Fee

Santa Barbara City College charges a required enrollment fee of \$20.00 per unit. The State of California, through its *Board of Financial Assistance Program*, has provided fee credits, fee waivers, or special Board of Governors waivers to help defray the cost of the Student Enrollment Fee. Information regarding fee credits, fee waivers, or Board of Governors waivers should be obtained from the Financial Aid Office, Room SS-210, *several days before* a student enrolls in classes.

Tuition/Enrollment Fee Refund

Both tuition and the enrollment fees will be refunded for semester-length classes officially dropped by the end of the second week of the semester. For six-week Summer classes, tuition/enrollment fees are refunded for classes dropped during the first week of classes. For all other classes, refunds are given for classes dropped by the 10% point of the class. Refunds are not automatic, and must be applied for at the Cashier's Office, SS-150. A \$10.00 per semester processing charge will be deducted from enrollment fee refunds. (This charge does not apply to classes cancelled by the college.)

Health Services Fee

All students pay a required health services fee of \$17.00 per semester (\$14.00 in Summer). The health services fee is *only refundable to students who withdraw from all classes prior to the first day of the semester.*

Parking Fees

Any student who intends to park a vehicle on campus must register his/her vehicle and purchase a parking permit. Parking permits are not required for mopeds and motorcycles. Permits may be purchased during registration.

Day/Evening permits are \$30.00 per semester. Board of Governors Grant Waiver students are eligible for a reduced Day/Evening permit of \$20.00 per semester. Evening only permits are \$15.00 per semester. Permits for Summer Session are \$15.00. Parking permits are *non-transferable*, and parking fees are *only refundable to students who return permits prior to the first day of the semester. Lost/stolen permits are not replaced. Purchasing a parking permit does not guarantee a parking space.*

Student Transportation Fee

All students are required to pay a "Student Transportation Fee" during registration. This fee is \$19.00 per semester for students enrolled in 6.0 units or more; \$18.00 for students enrolled in fewer than 6.0 units for Fall and Spring; and \$8.00 for Summer Session. The Student Transportation Fee entitles a student to unlimited use of local community bus service. Your SBCC I.D. card with the current semester sticker is your pass. Fall Semester passes are valid 7

days prior to the start date of fall classes until 7 days before the start of spring classes. Spring Semester passes are valid 7 days prior to the start of spring classes until the last day of final examinations for spring. Summer passes are valid 7 days prior to the start of the Summer Session until the last day of final examinations for the Session. Students enrolling only in distance learning classes are exempt from paying the Transportation Fee. *The fee is refundable to students who withdraw from all classes prior to the first day of the semester, provided the student photo I.D. card is returned.*

Waterfront Parking

City of Santa Barbara Waterfront parking permits are available to all students through the Cashier's Office, Room SS-150. The permit provides parking access at Leadbetter Beach and all other City Waterfront parking lots, with the exception of Stearns Wharf and SBCC campus lots. For information, call (805) 897-1965.

Textbook/Lab Supplies

Students are expected to purchase all textbooks, supplies and uniforms, as needed for instruction. Some materials may be purchased through the Campus Bookstore. In laboratory courses, students are charged for the actual cost of items lost or broken.

Student Activity Fee

Students are expected to pay a Student Activity Fee at the time of registration. The \$10.00 yearly fee entitles the student to free admission to numerous college events, in addition to discounts from the Bookstore and businesses in the community. A student activity sticker is affixed to the student photo I.D. card. Duplicates will not be issued for cards misplaced or stolen. *The fee is only refundable to students who withdraw from all classes prior to the first day of the semester. The student photo I.D. card with activities sticker must be returned.*

Student Representation Fee

The \$1.00 Student Representation Fee provides support for students and/or representatives who state positions/viewpoints before city, county and district governments and before offices/agencies of State and Federal governments. A refund may be requested, after registration by going to the Office of Student Life, CC-217, with proof of payment.

Financial Aid

Santa Barbara City College offers several types of financial aid which are funded through federal, state and local agencies and the college itself. The major categories include:

- *Grants.* These awards are based on financial need and do not require repayment.
- *Loans.* Such awards must be repaid after the student leaves school or drops below half-time enrollment. Most have a low rate of interest.
- *Employment.* This type of award is based on financial need and provides the student with an opportunity to earn money for school through employment with participating Federal Work Study employers.
- *Scholarships.* These awards are based on scholastic achievement and/or financial need and/or student activity involvement. They do not require repayment.
- *Special Programs.* Some students qualify for benefits through the Veterans Administration, California State Department of Rehabilitation and Bureau of Indian Affairs, among others. Eligibility requirements vary.

Where Do You Go To Apply?

Financial aid information and application forms may be obtained from Santa Barbara City College's Financial Aid Office, Room 210, Student Services Building. Call 730-5157. You may apply for federal financial aid on the Internet at www.fafsa.ed.gov.

When Do You Apply?

Students should apply beginning in January for the following Fall Semester. Priority for aid will be given to students who apply early. A complete application and all corresponding documentation must be in the Financial Aid Office. If you apply late or complete your Financial Aid application late, your application will be treated on a "first-come, first-served" basis until funds are exhausted.

There are various Financial Aid deadlines throughout the year. Check the financial aid website for a complete listing of deadlines www.sbcc.edu/financialaid.